

## **Special Meeting of the Chesterfield Library Board of Trustees - June 27, 2017**

**Members Present:** Jane Anderson, Jill Dumont, Bruce Potter, Kirsti Sandy, David Smith, Jim Stoff, and Ken Walton

1. **Call to Order:** 7:02 PM
2. **Non-Public Session.**
  - a. Motion to enter non-public session to discuss the hiring of a new library director was made by Dumont and seconded by Potter. The motion passed by a unanimous roll call vote.
  - b. Non-public session was entered at 7:12 PM. Anderson was also present during the non-public session.
  - c. A motion to leave nonpublic session and return to public session was made by Potter and seconded by Dumont. The motion passed by a unanimous roll call vote.
  - d. The public session reconvened at 8:24 PM.
3. **Motion to Seal.** A motion to seal the non-public session minutes until the Board's next regular meeting scheduled for July 18, 2017 was made by Walton and seconded by Dumont, because disclosure of the minutes would likely affect adversely the reputation of one or more persons other than a member of this Board. The motion passed by a unanimous roll call vote.
4. **Personnel Policy:** The Personnel Policy was reviewed and approved as amended by Bruce Potter.
5. **Library Director Job Position:** The Library Director job description was reviewed and approved as amended by Jane Anderson
6. **Bylaws:** Changes to the bylaws regarding the composition of the Library Executive Committee were approved, signed, and dated.
7. **Insurance Assessment:** The building has been assessed by Primex at \$862,845 and its contents at \$641,302.

The meeting was adjourned with unanimous Board approval at 9:10 PM.

Respectfully submitted,

Kirsti Sandy, Secretary of the Board of Trustees